

Park Brook Elementary

School Parent Involvement Plan

2017-2018

Osseo Area Schools is committed to the goal of providing quality education for every child in this district. To this end, we want to establish partnerships with parents and with the community. Everyone gains if school and home work together to promote high achievement by our children. Neither home nor school can do the job alone. Parents play an extremely important role as children's first teachers. Their support for their children and for the school is critical to their children's success every step along the way.

Osseo Area Schools recognizes that some students may need the extra assistance available through the Title I program to reach the state's high academic standards. Park Brook Elementary intends to include parents in all aspects of the school's Title I program. The goal is a school-home partnership that will help all students in the district to succeed.

PART I. SCHOOL PARENT INVOLVEMENT PLAN **REQUIRED** COMPONENTS

A. Park Brook Elementary *will* jointly develop/revise with parents the school parent involvement plan and distribute it to parents of participating children and make available the parent involvement plan to the local community.

To solicit the input of parents, Park Brook Elementary shares the site plan with the PTO. The PTO meets each month to discuss and plan activities for families. The PTO has discussed that their role is not primarily to be a fundraising group, but rather a group that advocates for academic achievement. While they do fundraising and plan events, the greater objective is to plan these activities with student achievement in mind.

Park Brook Elementary is a school with a Focus on Fitness initiative to increase academic growth and positive behaviors. The Wellness Committee meets each month and consists of staff and students. Parents have been invited and we have had a couple of parents participate in the meetings.

In addition to these events, Title I has a yearly parent breakfast to share with parents the Title I program and other resources available to them.

B. Convene an annual meeting, at a convenient time, to which all parents of participating children shall be invited and encouraged to attend, to inform parents of their school's participation under this part and to explain the requirements of this part, and the right of the parents to be involved;

During conferences in the fall, parents are informed of the Title I services and then later in the fall Park Brook Elementary has a parent breakfast where the Title I program is shared and tips for helping their children be successful in school. At the breakfast we generally have the students play an active role in the presentation.

This year the Title I Breakfast will be held on Tuesday, November 14 at 7:45 a.m. The Title I Breakfast has activities for students and a time for parents to learn about supporting their child's education.

C. Offer a flexible number of meetings, such as meetings in the morning or evening, and may provide, with funds provided under this part, transportation, child care, or home visits, as such services relate to parental involvement;

Conferences are scheduled in the evening but if a parent needs a different time the conference is scheduled to meet their needs.

The past seven years the Title I program has hosted an evening at the local library.

In addition to our Title I meetings that are geared for Title I Families, Park Brook Elementary also has a new family/kindergarten family dinner, free dinner before the 3rd, 4th and 5th grade music program, a fun-filled health fair for students and their families, new family coffees and dessert, and our monthly PTO meetings.

D. Involve parents, in an organized, ongoing, and timely way, in the planning, review, and improvement of the school plan under section 1112, schoolwide under section 1114 and the process of the school review and improvement under section 1116.

The school site plan consists of the work from the different committees within the school. Parents are encouraged to sign up for the Wellness Committee during open house.

For the PTO, which reviews the site plan, parents sign up for the PTO during open house and are welcome to come at any time. We advertise on Facebook, our website, monthly calendar, and scrolling announcements in office.

E. Provide parents of participating children –

a. timely information about programs under this part;

b. a description and explanation of the curriculum in use at the school, the forms of academic assessment used to measure student progress, and the proficiency levels students are expected to meet; and

c. if requested by parents, opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children, and respond to any such suggestions as soon as practically possible.

During the Title I breakfast materials that are used are shared with families. In addition, generally in the student presentation they share a bit about what they work on in Title I. Staff are available to answer questions.

F. If the schoolwide program plan is not satisfactory to the parents of participating children, submit any parent comments on the plan when the school makes the plan available to the local educational agency.

We have not had any parents respond negatively to our Title I program.

G. Park Brook Elementary will inform parents and parental organizations of the purpose and existence of the Parental Information and Resource Center in Minnesota (i.e., Minnesota Parent Center, Bloomington, MN).

Park Brook has this resource, along with others, posted on our website.

PART II REQUIRED SHARED RESPONSIBILITIES FOR HIGH STUDENT ACADEMIC ACHIEVEMENT

As a component of the school-level parent involvement plan, each school shall jointly develop with parents for all children served under this part a school-parent compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement.

- Conduct a parent/teacher conference in elementary schools, annually (at a minimum), during which the compact shall be discussed as the compact relates to the individual child's achievement;
- Provide frequent reports to parents on their children's progress; and
- Provide parents with reasonable access to staff, opportunities to volunteer and participate in their child's class and observation of classroom activities.

Park Brook Elementary hosts conferences twice during the school year. Report cards are sent home three times during the school year. Park Brook has a volunteer coordinator who works to create opportunities and encourage parents to volunteer in the school.

Throughout the school year Park Brook hosts events such as an all-school BBQ which is well attended by parents, Turkey BINGO, Park Brook Winter Funland (Health Fair), Library night, Fall and Spring Mile Run, and so on.

BUILDING CAPACITY REQUIREMENTS FOR INVOLVEMENT

To ensure effective involvement of parents and to support a partnership among the school involved, parents, and the community to improve student academic achievement, each school and local educational agency assisted under this part –

- a. Shall provide assistance to the parents of children served by the school or local educational agency, as appropriate, in understanding such topics as the State's academic content standards and State student academic achievement standards, State and local academic assessments, the requirements of this part, and how to monitor a child's progress and work with educators to improve the achievement of their children;

During PTO meetings site goals are shared at the beginning of the school year as well as academic growth from the previous year. At the end of the year academic growth is shared as well. Throughout the building and on the website plan goals and academic growth is posted so that all have access to the data.

- b. Shall provide materials and training to help parents to work with their children to improve their children's achievement, such as literacy training and using technology, as appropriate, to foster parental involvement;

During the Title I Breakfast we have offered tips on reading literacy, math skills, and ways to ignite passion within our students.

c. Shall educate teachers, pupil services personnel, principals, and other staff, with the assistance of parents, in the value and utility of contributions of parents, and in how to reach out to, communicate with, and work with parents as equal partners, implement and coordinate parent programs, and build ties between parents and the school;

The past two years Park Brook Elementary has participated in research based training to increase physical movement during academic instruction to increase academic growth. All classes incorporate movement to increase academic growth.

Each month Park Brook Elementary teachers participate in staff development.

This year our volunteer coordinator is fluent in Spanish to assist with connecting with families.

d. Shall, to the extent feasible and appropriate, coordinate and integrate parent involvement programs and activities with Head Start, Reading First, Early Reading First, Even Start, the Home Instruction Programs for Preschool Youngsters, the Parents as Teachers Program, and public preschool and other programs, and conduct other activities, such as parent resource centers, that encourage and support parents in more fully participating in the education of their children;

Park Brook Elementary has an early childhood program. Parents are encouraged to enroll their children in the program. In addition, brochures for other programs in the district are offered.

e. Shall ensure that information related to school and parent programs, meetings, and other activities is sent to the parents of participating children in a format and, to the extent practicable, in a language parents can understand;

Park Brook provides interpreters for all parents who need one for their individual conferences or special education meetings. If a parent calls and needs an interpreter we use the Language Line. We have instructed parents who come into the school office regularly to say "interpreter" and then we call them back using the Language Line.

Title I brochures are available in three different languages.

Our website can be changed to any language with the Google Translator available on the home page.

f. Shall provide such other reasonable support for parental involvement activities under this as parents may request.

Park Brook attempts to meet the needs of parents. There are times when a parent needs a ride so a ride is provided.

- g. May involve parents in the development of training for teachers, principals, and other educators to improve the effectiveness of such training;
- h. May provide necessary literacy training from funds received under this part if the district has exhausted all other reasonably available sources of funding for such training;
- i. May pay reasonable and necessary expenses associated with local parental involvement activities, including transportation and child care costs, to enable parents to participate in school-related meetings and training sessions;
- j. May train parents to enhance the involvement of other parents;
- k. May arrange school meetings at a variety of times, or conduct in-home conferences between teachers or other educators, who work directly with participating children, with parents who are unable to attend such conferences at school, in order to maximize parental involvement and participation;
- l. May adopt and implement model approaches to improving parental involvement;
- m. May establish a district parent advisory council to provide advice on all matters related to parental involvement in programs supported under this section;
- n. May develop appropriate roles for community-based organizations and businesses in parent involvement activities; and

PART III ACCESSIBILITY REQUIREMENTS

In carrying out the parental involvement requirements of this part, districts and schools, to the extent practicable, shall provide full opportunities for the participation of parents with children with limited English proficiency, parents with children with disabilities, and parents of migratory children, including providing information and school reports in a format and, to the extent practicable, in a language such parents can understand.

Translators are provided when needed for parent-teacher conferences. In addition, a number of informational handouts are printed in a variety of languages to meet the needs of the parents. If need be, the Language Line is used to assist in communicating with parents.

PART IV ADOPTION

This Park Brook Elementary Parental Involvement Plan includes ideas from various committees in the school, previous plans, and activities that are planned by the PTO and staff members.

The Parent Involvement Plan was developed/revised by Park Brook Elementary on May 16, 2017 and will be in effect for the period of the 2017-18 school year. The school will post the Parent Involvement Plan on the Park Brook Webpage under the Title I section.

Patricia
(PTO Representative)
Robin R. Mof
(PTO Representative)
Courtney Brenny
(PTO Teacher Representative)
Jill
(Volunteer Coordinator)
Mary Kachor
(Lead Title I Teacher)
Scott W. Taylor
(Principal)
April 25, 2017
(Date)

PTO members implement PTO events. Title I staff members organize the Title I Breakfast and Library Night. Conferences are organized as a building. Wellness activities are organized by the Wellness Committee.

PTO meetings are scheduled for the 3rd Tuesday of every month. Dates are available on the school website.

Family Events:

- All-School BBQ
- Turkey BINGO
- All-school sing-a-long with families
- Park Brook Winter Funland (health fair)
- Fall and Spring Mile Run

Additional learning opportunities for students that some parents attend:

- Twin Cities 5K
- After School Field Trip to WCCO
- Choir Field Trips
- Fun Run at the U of M (grades PK-2)
- Minne-Loppet and Luminary Loppet (grades 3-5)
- Kidarod (grades 1-5)
- After school field trip to the YMCA to swim and use the climbing wall
- Fun Run at Como Park (Pre K – 5)
- Resilinator (grades 1-5)